

Auspice for the Metropolitan ATSI Assessment Co-ordinator

Purpose of this Document

This document will assist agencies in the preparation of a submission to auspice the Assessment Co-ordinator position for the Metropolitan Regional Network of Aboriginal HACC-funded agencies and agencies providing services to Aboriginal people.

Project Title

Auspice of Metropolitan ATSI Assessment Co-ordinator

Background/Context

The Metropolitan Regional Network of Aboriginal HACC-funded agencies delivering HACC services to Indigenous communities has identified a need to enhance the ability of Indigenous and mainstream Assessment workers to assess and respond to the service needs of their communities. Most Aboriginal agencies in the Melbourne metropolitan area deliver a small number of HACC services or specialise in delivery of a particular service with most assessments conducted, therefore, being service specific. At the same time, because Aboriginal HACC-funded agencies are often the first point of entry to the service system for Aboriginal and Torres Strait Islander people, the agencies respond to the need for holistic assessment and locate and refer to a broad range of non-HACC services.

The Metropolitan ATSI Assessment Co-ordinator will work with Assessment workers in the HACC-funded Aboriginal agencies in the Metropolitan Regional Network of Aboriginal HACC-funded agencies and with Indigenous workers in mainstream agencies to strengthen and enhance their ability to conduct holistic assessments, to develop care plans, to use appropriate documentation including the Service Co-ordination Tool Template (ScoTT) and to make appropriate referrals. The Metropolitan ATSI Assessment Co-ordinator will work with Assessment workers in mainstream agencies in the Melbourne metropolitan area to assist in the development of culturally appropriate assessment practices.

Aim/Purpose

To establish and auspice the newly-created position of Metropolitan ATSI Assessment Co-ordinator to work with both Aboriginal and mainstream Assessment workers who are working primarily with ATSI clients to enhance the consistency and quality of assessment practice.

Objectives/Key Tasks

The role of the auspice agency is to provide accommodation, resources and day-to-day management for the Metropolitan ATSI Assessment Co-ordinator. Strategic directions for the position will be established consistent with the contents of this document and in conjunction with the Metropolitan Regional Network of Aboriginal HACC-funded agencies.

The auspice agency, together with the Metropolitan Regional Network of Aboriginal HACC-funded agencies, will develop appropriate documentation and processes to support the position based on the strategic directions agreed upon. The agency will implement or make appropriate adjustments to its processes for recruitment, orientation, performance monitoring and review, also in conjunction with the Regional Network.

Resource Allocation

Recurrent funding of \$70,000 is available for a full-time Metropolitan ATSI Assessment Co-ordinator, with one-off funding of \$25,000 available for establishment costs. Invited submissions are sought from Aboriginal HACC-funded agencies.

Management

Please describe the structures and arrangements the agency will put in place to provide

- clear role and performance expectations for the Metropolitan ATSI Assessment Co-ordinator
- access to resources and training for the Metropolitan ATSI Assessment Co-ordinator
- agency and peer support for the function and
- accountability to DHS and the Metropolitan Regional Network of Aboriginal HACC-funded agencies for achievement of objectives and use of resources

Evaluation

Representatives of DHS central and regional offices and the Metropolitan Regional Network of Aboriginal HACC-funded agencies will participate in review and evaluation of auspice arrangements at 6 months and 12 months from commencement of the Metropolitan ATSI Assessment Co-ordinator's employment.

Contact

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**List of Agencies:
Auspice for the Metropolitan ATSI Assessment Co-ordinator**

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