

HOME AND COMMUNITY CARE PROGRAM

SCHOLARSHIPS FOR BILINGUAL STAFF PROJECT BRIEF

BACKGROUND

This project is compatible with the Culturally Equitable Gateways Strategy, which will expand and improve the use of mainstream Home and Community Care (HACC) Program services by people from culturally and linguistically diverse (CALD) backgrounds.

OBJECTIVE

To increase access to relevant training by bilingual paid staff in HACC agencies who have a language relevant to the HACC target group from CALD backgrounds in the agency's catchment, by providing a scholarship which can be used for study costs and/or living expenses while studying.

PROPOSAL

In 2003/2004 there will be 15 scholarships of \$10,000 each. The scholarships will be allocated to 15 HACC bilingual staff members who are either existing employees of HACC agencies or who have been selected to fill a vacancy at a HACC agency.

FUNDING AND TIMELINES

A total of \$150,000 non-recurrent one-off funding (15 scholarships of \$10,000) will be provided to the employer HACC agency for distribution to the bilingual staff member who has received the scholarship. Funds may be distributed to the staff member over a period of three years 2003/2004 to 2005/2006.

FUNDS ALLOCATION

Local Councils targeted for Capacity Building Assessment and Care Management as part of the Culturally Equitable Gateways Strategy and those HACC agencies who have \$500,000 or more HACC funding for any or all of the following activities: Delivered Meals, Home Care, Personal Care, Property Maintenance, Linkages, Planned Activity Group (Core and High), Respite – Home and Community, and Respite (Overnight) will be invited to apply for a scholarship.

A selection panel, convened by the Coordinated and Home Care Unit, Department of Human Services will assess applications.

The scholarships will be distributed as follows:

- 1 in each of the rural regions
- 2 in each of the Eastern and Southern Metropolitan regions
- 3 in each of the Western and Northern Metropolitan regions.

KEY SELECTION CRITERIA

The following criteria will be used in assessing submissions:

- Staff must not be eligible for a traineeship (i.e. if eligible for a traineeship this should be organised for them)
- Staff must provide evidence of fluency in English and the relevant other language. They must provide evidence that the language other than English is relevant to their agency and their service catchment
- Staff can study full-time or study part-time and work part-time
- Where staff are studying full-time it is preferable that they be enrolled in a state government funded student place and the scholarship be used for living expenses
- Funds can be used for study costs and/or living expenses
- The HACC agency must make the application on behalf of the staff member
- Staff may undertake one of the following courses: 1999 CSTP: Certificate 111 in Aged Care or Certificate 1V in Aged Care or when the 2003 CSTP is introduced: Certificate 111 in Home and Community Care or Certificate 1V Service Coordination (Ageing and Disability), or from outside the CSTP: Certificate IV in Workplace Training and Assessment or Front Line Management training
- Only one scholarship will be allocated per HACC agency.

REPORTING

A reporting and evaluation process will be developed to record the progress of students and evaluate the benefit of the scholarships the HACC sector.

Proposals should be sent to Calvin Graham as per the details below by **4pm on 24 October 2003**.

Calvin Graham
HACC Service Development Team
Co-ordinated and Home Care Unit
Aged Care Branch, Department of Human Services
GPO Box 4057
Melbourne, 3001

For additional information, please contact:

Calvin Graham
Telephone: 9616 - 7664
Email: calvin.graham@dhs.vic.gov.au

Late submissions, facsimiles and e-mailed submissions will not be accepted.

**List of agencies:
Scholarships for bilingual staff**

Contact	Address
Ms Kathy Van Driel	Southern Grampians Shire Council 111 Brown Street Hamilton Vic 3300
Ms Karen Gray	St Laurence Community SerVices [Barwon] Inc 90 Station Road Lara Vic 3212
Ms Anne Waters	Warrnambool City Council 25 Liebig Street Warrnambool Vic 3280
Ms Jade Odgers	Ballarat City Cnr Sturt & Armstrong Sts Ballarat Vic 3350
Mr Tony Diamond	Ballarat City Cnr Sturt & Armstrong Sts Ballarat Vic 3350
Ms Doff Kemp	Chief Executive Officer Ballarat Health SerVices Drummond Street Ballarat Vic 3350
Ms Alison Duxson	Grampians Community Health Centre Inc 40-44 Wimmera Street Stawell Vic 3380
Mr Martin Walmsley	Hepburn Shire Council 76 Vincent St Daylesford Vic 3460
Mr Terry Fraser	Moorabool Shire Council 15 Stead Street Ballan Vic 3342
Ms Anne Richards	Wimmera Health Care Group Baillie St Horsham Vic 3400
Ms Kathy Byrne	Chief Executive Officer Bendigo Health Care Group Lucan St Bendigo Vic 3550
Mr Wayne Harvey	Campaspe Shire Council Cnr Heygarth & Hare Street Echuca Vic 3564

Mr Mark Johnston	Central Goldfields Shire Council Neill St Maryborough Vic 3465
Mr Andrew Paul	Greater Bendigo City Council Mundy Street Bendigo Vic 3550
Mr Ian Morris	Macedon Ranges Shire Council 126 Mollison St Kyneton Vic 3444
Mr Phil Pearce	Mildura Rural City Council 108-116 Madden Avenue Mildura Vic 3502
Mr Ivan Gilbert	Mount Alexander Shire Council 25 Lyttleton St Castlemaine Vic 3450
Mr John Webb	Swan Hill Rural City Council 45 Splatt Street Swan Hill Vic 3585
Ms Sue Watts	City of Greater Shepparton 90 Welsford St Shepparton Vic 3630
Mr Gordon Ross	Goulburn Valley Family Care Inc 94 Wyndham St Shepparton Vic 3630
Ms Sally McCarron	Mitchell Shire Council 113 High Street Broadford Vic 3658
Mr Steve Doran	Moira Healthcare Alliance Inc Shop 4 127 Belmore St Yarrowonga Vic 3730
Ms Ann Heywood	PO Box 238 Wangaratta, 3678
Ms Debbie McKinley	Wodonga Rural City Council Hovell Street Wodonga Vic 3690
Mr Alan Bawden	Bass Coast Shire Council Baillieu Street Wonthaggi Vic 3995

Mr John Dyer	Baw Baw Shire Council CiVic Place Warragul Vic 3820
Ms Leona Mann	Central Gippsland Health Service Guthridge Parade Sale Vic 3850
Mr Gary Templeton	Gippsland Southern Health Service Koonwarra Road Leongatha Vic 3953
Ms Judy Clark	Lakes Entrance Community Health Centre Inc 18 Jemmeson Street Lakes Entrance Vic 3909
Mr Steve Tong	Latrobe City Council PO Box 345 Traralgon Vic 3844
Mr Richard Hancock	Latrobe City Council PO Box 345 Traralgon Vic 3844
Ms Toni Aslett	Latrobe Community Health Service Inc 81 - 83 Buckley Street Morwell Vic 3840
Mr Joseph Cullen	South Gippsland Shire Council Private Bag 4, 9 Smith St Leongatha Vic 3953
Mr John MacDonagh	Brimbank City Council Alexander Ave Sunshine Vic 3020
Ms Jenny Collins	Care Connect Limited 2/12 Rokeby Street Collingwood Vic 3066
Ms Tiffany Wallace	Hobsons Bay City Council 115 CiVic Pde Altona Vic 3018
Mr Terry O'Brien	Isis Primary Care Inc 1 Andrea Street St Albans Vic 3021
Ms Kerryn Lockett	Maribyrnong City Council Cnr Napier & Hyde St Footscray Vic 3011

Ms Cassie Tointon	Melbourne City Council 90-130 Swanston St C/Community Services Department Melbourne Vic 3000
Mr Paul Scown	Melbourne Health Royal Melbourne Hospital Flemington Road Parkville Vic 3052
Ms Pam Newton	Melton Shire Council 232 High St Melton Vic 3337
Mr Hazel Ingram	Moonee Valley City Council 9 Kellaway Avenue Moonee Ponds Vic 3039
Ms Priscilla Mayne	Wyndham City Council 45 Princes Hwy Werribee Vic 3030
Mr Chris Gillard	Wyndham City Council 45 Princes Hwy Werribee Vic 3030
Mr Jim Wood	Australian Greek Welfare Society Ltd 7 Union Street Brunswick Vic 3056
Ms Darnelle Eckersall	Banyule City Council 275 Upper Heidelberg Road Ivanhoe Vic 3079
Mr Mike Webb	City of Darebin 350 High Street Preston Vic 3072
Ms Emma Contessa	Co As It Italian Assistance Association 189 Faraday Street Carlton Vic 3053
Mr Bruce Hurley	Darebin Community Health Service Inc Cnr Blake & Crevelli Streets Reservoir East Vic 3073
Ms Mary-Lou Proppe	Eltham Community Health Centre Inc 917 Main Road Eltham Vic 3095
Mr Frank Joyce	Hume City Council 1079 Pascoe Vale Road Broadmeadows Vic 3047

Ms Jenny Merkus	Moreland City Council 90 Bell Street Coburg Vic 3058
Ms Cheryl Sullivan	Moreland Community Health Service Inc 11 Glenlyon Rd Brunswick Vic 3056
Ms Sarah Trumble	Nillumbik Shire Council Civic drive Greensborough Vic 3088
Mr Travis Heeney	Northern Health 201 Bell Street Preston Vic 3072
Ms Rebecca Haack	Director Community Services Whittlesea City Council Ferres Blvd South Morang Vic 3752
Mr Adrian Murphy	Yarra City Council 333 Bridge Rd Richmond Vic 3121
Mr Mauro Bolin	City of Boroondara 8 Inglesby Rd Camberwell Vic 3124
Ms Lorna Roach	City of Knox 511 Burwood Hwy Wantirna South Vic 3152
Ms Tess Tsindos	City of Manningham 699 Doncaster Rd Doncaster Vic 3108
Ms Louk Thiele	City of Maroondah Braeside Avenue Ringwood Vic 3134
Mr Geoff Loftus	City of Monash 293 Springvale Rd Glen Waverley Vic 3150
Ms Annette Brunton	City of Whitehorse 379 Whitehorse Road Nunawading Vic 3131
Ms Christine Brown	Shire of Yarra Ranges Anderson St Lilydale Vic 3140

Ms Ronda Schultz	UnitingCare Community Options 818 Whitehorse Road Box Hill Vic 3128
Ms Yvonne Westcott	Bayside City Council Cnr. Bluff Road & Royal Avenue Sandringham Vic 3191
Ms Hayley Dean	Bayside City Council Cnr. Bluff Road & Royal Avenue Sandringham Vic 3191
Ms Leanne Braithwaite	Bayside City Council Cnr. Bluff Road & Royal Avenue Sandringham Vic 3191
Ms Christine Morka	Brotherhood of St Laurence 67 Brunswick Street Fitzroy Vic 3065
Ms Iila Howard	Brotherhood of St Laurence 67 Brunswick Street Fitzroy Vic 3065
Mr Rob Crispin	Chief Executive Officer Casey City Council Princes Hwy Narre Warren Vic 3805
Ms Jan Martin	The City of Greater Dandenong 39 Clow Street Dandenong Vic 3175
Ms Carolyn McClean	City of Kingston 999 Nepean Highway Moorabbin Vic 3189
Ms Nancy Norton	City of Kingston 999 Nepean Highway Moorabbin Vic 3189
Ms Anna Moo	City of Port Phillip Brighton Rd St Kilda Vic 3182
Ms Madeleine Grove	City of Stonnington Cnr. Glenferrie Rd & High St Malvern Vic 3144
Ms Vivienne Angliss	Frankston City Council CiVic Centre Davey Street Frankston Vic 3199

Ms Michelle Marr	Glen Eira City Council Cnr. Hawthorn & Glen Eira Roads Caulfield South Vic 3162
Ms Odette Waanders	Jewish Care [Victoria] Inc. 619 St Kilda Road St Kilda Road Central Vic 3004
Ms Noreen Roberts	Jewish Care [Victoria] Inc. 619 St Kilda Road St Kilda Road Central Vic 3004
Ms Judy Congalton	MECWA Community Care Inc 450 Waverley Rd Malvern East Vic 3145
Ms Helen Douglas	MECWA Community Care Inc 450 Waverley Rd Malvern East Vic 3145
Ms Anne Schrader	Mornington Peninsula Shire Council Besgrove Street Rosebud Vic 3939
Mr Martin Wischer	Royal District Nursing Service 31 Alma Rd St Kilda Vic 3182
Ms Carol Fountain	Southern Health Clayton Road Clayton Vic 3168
Mr Tim Walsh	Southern Health Clayton Road Clayton Vic 3168
Mr Brad Sadler	City of Greater Geelong 30 Gheringhap Street Geelong Vic 3220