

## ESIS Data Submission Deadlines 2011-2012

ESIS Data			
Month	Reporting Period	Submission Date	Clean Date
July 2011	1-15	20 Jul (Wed)	12 Aug (Fri)
	16-31	3 Aug (Wed)	
August 2011	1-15	18 Aug (Thu)	14 Sep (Wed)
	16-31	5 Sep (Mon)	
September 2011	1-15	20 Sep (Tue)	14 Oct (Fri)
	16-30	5 Oct (Wed)	
October 2011	1-15	19 Oct (Wed)	14 Nov (Mon)
	16-31	4 Nov (Fri)	
November 2011	1-15	18 Nov (Fri)	14 Dec (Wed)
	16-30	5 Dec (Mon)	
December 2011	1-15	19 Dec (Mon)	13 Jan (Fri)
	16-31	5 Jan (Thu)	
January 2012	1-15	18 Jan (Wed)	14 Feb (Tue)
	16-31	3 Feb (Fri)	
February 2012	1-15	20 Feb (Mon)	14 Mar (Wed)
	16-29	5 Mar (Mon)	
March 2012	1-15	20 Mar (Tue)	13 Apr (Fri)
	16-31	4 Apr (Wed)	
April 2012	1-15	18 Apr (Wed)	14 May (Mon)
	16-30	3 May (Thu)	
May 2012	1-15	18 May (Fri)	14 Jun (Thu)
	16-31	5 Jun (Tue)	
June 2012	1-15	20 Jun (Wed)	13 Jul (Fri)
	16-30	4 Jul (Wed)	

### Reporting Notes

#### 1<sup>st</sup> Monthly Submission

1<sup>st</sup>-15<sup>th</sup> is due on the 3<sup>rd</sup> working day after the 15<sup>th</sup> of the month (for example 1-15 Jan 2012 data by Wednesday 18<sup>th</sup> Jan 2012)

#### 2<sup>nd</sup> Monthly Submission

Remainder of the month by the 3<sup>rd</sup> working day of the following month (for example 16-31 Jan 2012 data by Friday 3<sup>rd</sup> Feb 2012)

#### Clean Date

All rejections and notifiables are to be cleared by the 14<sup>th</sup> day of the following month, or the preceding working day if the 14<sup>th</sup> falls on a weekend or public holiday.

#### End of Year Consolidation

All edits must be corrected and resubmitted before consolidation of the ESIS database on Tuesday 21<sup>st</sup> August 2012.