

10 August 2010

Members

Name	Position	Location
Terry O'Bryan (Chair)	CEO	ISIS Primary Care
Kevin Feeney	General Manager, Business Services	Eastern Access Community Health
Lyn Morgain	CEO	Western Region Community Health Service
Chris Fox	CEO	Central Bayside Community Health Service
Vera Boston	CEO	North Yarra Community Health Service
Mr Tim Humphries	IT Manager	Plenty Valley Community Health

Officers in attendance: Malcolm Smart, Application Delivery Manager and Jackie Reeve Project Officer

Meeting summary:

- It was agreed that proposed changes to the draft CMS PPG Terms of Reference are to be circulated to members for review before ratification.
- The Victorian Community Health Information Technology Committee is gathering all the change requests that have been submitted by agencies so that the COG can prioritise.
- A document outlining the status of enhancement requests currently in Infra was circulated and members were informed that HealthSMART is establishing a process to manage change requests.
- The 'Future Directions of CMS PPG' paper was discussed. The paper identifies the areas the PPG is required to oversee and progress as directed by the P&CMS Steering Committee prior to its closure.
- Members agreed that a quarterly information sheet will be prepared by the Chair with support from the PPG members and HealthSMART to be emailed to the community health CEOs. The communication will include meeting minutes' summary available on the HealthSMART website; a list of the PPG representatives inviting the sector to raise items for discussion; the issues the PPG is currently dealing with; and an outline for future direction.

The next CMS PPG is scheduled for Tuesday 14 September 2010.