

Patient and Client Management Systems Product Planning Group

Date of meeting: 24 February 2010

Members:

Mr Brendon Gardner (<i>Chair</i>) Executive Director, Planning & Infrastructure & Frankston Emergency Department, Peninsula	Ms Annette Toohill Manager, Health Records & Information Service, Royal Women's Hospital
Ms Susan Cannon (<i>Deputy Chair</i>) HealthSMART Project Manager, Southern Health	Ms Bronwyn Taylor Project Manager ICT, Mercy Health
Ms Terri Letizia Chief Health Information Manager, Northern Health	Rohan Fitzgerald Director Corporate Services, Latrobe RH
Ms Kathryn Baxter Project Manager, Information Services, Western Health	Alan Napier Project Manager, Melbourne Health
Mr Graem Kelly CEO, Castlemaine Health	Ms Janine Carter Health Information Systems Project Manager, Grampians Rural Health Alliance

Officers in attendance: Malcolm Smart, Application Delivery Manager; Jackie Doyle, Project Officer OCIO; and, John Pisani, Senior Contracts Officer.

Meeting summary:

- Members requested iSOFT attend the next meeting to provide an overview of the product lifecycle.
- It was confirmed that the Project Managers Collaborative meetings had been discontinued as requested by the PPG at 3 February meeting.
- The PPG was informed that a purchase order for SCTT base had been signed and a commitment to a timeframe from iSOFT is now required.
- The PPG was advised HealthSMART will meet with iSOFT to discuss work arrangements once implementations are complete.
- An overview of the change request review meeting was provided. It was agreed that the prioritised change request list will be circulated to members whose agency did not attend the meeting for them to add their votes.
- A demonstration on BITG Merge Fields was held on 19 February as was requested by the PPG at 3 February meeting. HealthSMART advised that it will be progress with costing before further consideration from agencies.
- The Privacy Impact Assessment report on the implementation of the iPM product across rural health alliances was tabled. The Board of Health Information Systems has requested the PPG review and address issues raised in the report. A copy will be forwarded to members for discussion at the next meeting.
- The PPG was advised that a HealthSMART Services communications plan had been released. PCMS Operational Group members have been asked to circulate it to their agency for feedback.
- Improvements in staff diaries evident in version 6002 support the decision for Loddon-Mallee Rural Health Alliance to go directly to 6002 rather than taking 6001.
- The next meeting is scheduled to be held on Wednesday 24 March 2010.
- For information regarding the PCMS PPG or any of the above items, please contact Jackie Doyle, at Jackie.Doyle@health.vic.gov.au