

24 November 2010

**Members:**

Ms Susan Cannon ( <i>Deputy Chair</i> ) HealthSMART Project Manager, Southern Health	Ms Kathryn Baxter Project Manager, Information Services, Western Health
Ms Rhonda Carroll ( <i>PCMS Operational Group Chair</i> ) Director Information & Performance, Melbourne Health	Ms Janine Carter Health Information Systems Project Manager, Grampians Rural Health Alliance
Ms Di Collins Operations Director, Peninsula Health	Mr Rohan Fitzgerald Director Corporate Services, Latrobe Regional Hospital
Ms Jennifer Jones Project Director, Loddon Mallee Rural Health Alliance	Ms Terri Letizia Chief Health Information Manager, Northern Health
Ms Bronwyn Taylor Acting Director, Performance, Planning & Strategy, Mercy Health	Ms Annette Toohill Manager, Health Records & Information Service, Royal Women's Hospital

**In attendance:** Mr Malcolm Smart, Application Delivery Manager, Mr Mark Gill, Assistant Director Funding and Information Policy, Dr Andrew P Howard, CIO and Ms Jackie Reeve, Project Officer.

**Meeting summary:**

- Apologies: Ms Terri Letizia and Mr Rohan Fitzgerald. Ms Sianne Hester acted as proxy for Ms Letizia.
- An overview of the PCMS Operational Group meeting was provided. It was noted that working parties will be established in early 2011 tasked with developing standardised testing practices for agencies. A review of the Operational Group membership will also be undertaken.
- An update on the Department's Statutory Extracts Taskforce was provided.
- Members were informed of a new Commonwealth initiative, the My Hospitals website, which will be released in mid December and will publish individual health service waiting list data.
- Members agreed to approach their agency CEOs regarding funding for system enhancements for the 2011–2012 financial year.
- An update was provided on the Human Services Directory data loading; it was noted that a change has been made to the specialist load to now include 'temporary' specialists.
- The next meeting of the PCMS PPG is scheduled for Wednesday 15 December 2010.