

HRMS Product Planning Group

Website Summary

27 September 2010

Members:

Fiona Prestedge (<i>Chair</i>) Executive Director Human Resources, Southern Health	Leslie Bell (<i>Chair, Rostering Operations Group</i>) HRM Project, Austin Health
Kath Brown (<i>Deputy Chair</i>) Executive Director People & Culture, Royal Children's Hospital	Brett Holmes (<i>Chair, HR Operations Group</i>) HR Process & Technology Manager, St Vincent's Hospital
Trevor Olsson HR Director, Ballarat Health Service	Chris Gamble Executive Director Human Resources, Royal Women's Hospital
Graeme Mitchell Human Resources Manager, South West Health	Neil Cowen CEO, Kyabram & District Health
Mark Jarred General Manager Support Services, Latrobe Regional Hospital	Anesti Steyros (<i>Chair, Payroll Operations Group</i>) Systems Administrator, Southern Health

Meeting summary:

- Apologies: Mark Jarred, Trevor Olsson, Kath Brown, Graeme Mitchell and Neil Cowen. A quorum was not present at the meeting.
- An overview of the Payroll Operational Group meeting was provided. It was advised that Frontier has provided an upgrade and user acceptance testing guidelines document which provides information to agencies on which areas to test.
- The Rostering Operational Group (ROG) report and the Kronos cost apportionment model were tabled. The ROG has agreed that apportioning cost based on the number of licences purchased at each agency would be the fairest method. The PPG agreed to the proposed Kronos cost appropriation model which is to be tabled for endorsement at the next meeting when a quorum is present.
- An update on other agencies interested in implementing Kronos was provided. Three agencies are currently exploring Kronos as a rostering solution.
- The HR Operational Group advised that they have asked Frontier to arrange a presentation of their new modules at the next meeting. It was asked that an invitation be extended to other operational group members.
- Members were advised that the Terms of Reference had been amended to clarify the meaning of confidential information under the confidentiality clause.
- The next meeting of the HRMS PPG is scheduled for Monday 8 November 2010.