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| **Renewal of** **Registration - List of Directors, Board Members or Office Bearers** |
| Health services establishment or Mobile health serviceOFFICIAL OFFICIAL  |

The **Health Services Act 1988** requires the Secretary to assess the fitness and propriety of all directors or other officers of a body corporate who exercises or who may exercise control over a health service establishment or mobile health service.

* It is a requirement to list all directors, board members or office bearers of the proprietor company, or incorporated association.

**Please note that the Department of Health will undertake enquiries to confirm that this list is complete.**

For each person please attach:
* a completed Statutory Declaration – Fitness and Propriety and
	+ a National Police Record Check issued within the past twelve (12) months (a certified copy).

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| Proprietor | Please mark with an (x) that document is certified, signed and attached |
| Names of Directors, Board Members or Office Bearers: | Director identification (certified) | Stat Dec- Fitness and Propriety |  Police-Check (certified copy) |
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**Please send the attachments and completed form by email** to the Private Hospitals & Day Procedure Centres Unit privatehospitals@health.vic.gov.au

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