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| HDSS Bulletin |
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| OFFICIAL |

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# Global updates

## Annual Changes 2024-25

On 2 October, the Annual Changes Governance Committee (ACGC) were presented with many proposals for changes to the VAED, VEMD, VINAH, ESIS and AIMS for 2024-25. Proposals were later published via the HDSS website for sector feedback by 20 October 2023. The Department of Health is currently reviewing the feedback received. The ACGC will reconvenene on 17 and 21 Novemeber 2023 to consider the feedback and will make recommendations to the Deputy Secretary Commissioning and System Improvement about which proposals should be implemented.

## Online forms

Over the coming weeks the Department of Health will transition the below forms to an online format on the HDSS website to streamline internal processes and improve user experience.

* ESIS request for manual change form
* Request to update work contact details form
* Subscribe to HDSS Bulletin or Classification and Coding Communications
* Request to access MFT portal form
* VAED testing notification form
* VAED late data exemption request form
* VEMD late data exemption request form
* VEMD data resubmission request form

Users will be notified when the on-line forms are available.

## Guidance on the inclusive collection and reporting of sex and gender data

The Department of Health has published new [guidance on the Inclusive collection and reporting of sex and gender data](https://www.health.vic.gov.au/publications/inclusive-collection-and-reporting-of-sex-and-gender-data) in health services. This guidance supports staff in Victorian health services to understand, plan and implement changes to sex and gender data reporting requirements.

It is important that everyone, including trans and gender diverse people, can accurately inform health services of their sex and gender in more safe and inclusive way. Please read this guidance and consider how it can be applied in your health service.

The guidance can be accessed on the [Inclusive collection and reporting of sex and gender data](https://www.health.vic.gov.au/publications/inclusive-collection-and-reporting-of-sex-and-gender-data) webpage. For more information about the guidance please contact [diversity@health.vic.gov.au](mailto:diversity@health.vic.gov.au).

## HealthCollect access – new and existing users

Health services are reminded to complete the [HealthCollect Portal User Request Form](https://forms.office.com/Pages/ResponsePage.aspx?id=H2DgwKwPnESciKEExOufKIQCYRhq7MNNvvjya8xeYoZUNzE3UEZWTlpPNlc0WUhaMERaMEw1SjRDSS4u), when seeking access to the HealthCollect portal.

The [HealthCollect Portal User Request Form](https://forms.office.com/Pages/ResponsePage.aspx?id=H2DgwKwPnESciKEExOufKIQCYRhq7MNNvvjya8xeYoZUNzE3UEZWTlpPNlc0WUhaMERaMEw1SjRDSS4u) is also to be completed when users are requiring a change to their existing access.

This form is also completed when requesting access to the Non-Admitted Clinic Management System (NACMS). Please refer to the [Data collections (health.vic.gov.au)](https://www.health.vic.gov.au/data-reporting/data-collections) webpage for further information if you are unsure which data collection you require access to.

# Agency Information Management System (AIMS)

## New Tier 2 classes in 2023-24

In HDSS Bulletin 269, notification was provided of four new Tier 2 classes, released by the Independent Health and Aged Care Pricing Authority (IHACPA), and effective from 1 July 2023:

* 20.58 Long COVID
* 40.65 Violence, abuse and neglect services
* 40.66 Genetic counselling
* 40.67 Long COVID

Health services are reminded to review their existing clinic registration details and consider whether these new Tier 2 classes would be more appropriate than the Tier 2 class currently assigned. It is the health service’s responsibility to submit updated clinic details via the Non-Admitted Clinic Management System (NACMS) where they believe a new Tier 2 class code is appropriate.

# Elective Surgery Information System (ESIS)

## Identifying Cat 1 overdue IP401 and IP402 episodes

Currently, ESIS validation S315 *Clinical Urgency Cat 1, wait more than 30 days* is set to trigger only for elective surgery (PPP < 500 = ESIS code for reportable episode). This means Cat 1 overdue episodes for IP401 Gastroscopy and IP402 are not easily visible.  
The Census ODS file report returned into MFT pickup folder after each ESIS file processed can be used to identify Cat 1 overdue IP401 Gastroscopy and IP402 Colonoscopy (PPP 500+) episodes.

Census ODS File Structure (XXXX\_YY\_MM\_DD\_ODS\_C.txt)

|  |  |  |  |
| --- | --- | --- | --- |
| **Data Item** | **Label** | **Format / Values** | **Description** |
| Reportable procedures | Reportable PPP | PPP < 500  PPP 500+ | PPP < 500 = IP001-IP152, IP888 (elective surgery)  PPP 500+ = IP401, IP402 (scopes) |

**Convert Census ODS text file to Excel**

* Unzip and save the census file XXXX\_YY\_MM\_DD\_ODS\_C.txt to a folder on your computer.
* Open Microsoft Excel. Select census file from folder on your computer > Open
* In the Text Import Wizard – Step 1 of 3 Pop-Up Box, Delimited. Click Next
* In the Text Import Wizard – Step 2 of 3 Pop-Up Box, Tab. Click Next
* In the Text Import Wizard – Step 3 of 3 Pop-Up Box, General. Click Finish.
* Save file as Excel

Or open census text file, Edit, Select All, Copy and Paste into Excel spreadsheet

**Identifying Cat 1 overdue IP401 and IP402 episodes on 30 September 2023**

Filter on:

Census Date 30-Sep-23

Reportable PPP PPP 500+

Census Urgency 1

Census Readiness Ready

Within Time No



# Victorian Admitted Episodes Dataset (VAED)

## NWAU reports and extracts

The majority of NWAU reports and extracts for 2023-24 have been released and made available to health services.

Acute and Sub-acute admitted NWAU YTD reports and extracts are currently under review and will be released as soon as possible. Release of acute and subacute admitted NWAU reports and extracts has been delayed due to competing priorities – health services are asked to be patient until the review is complete. Public sites will be notified via HDSS bulletin once the reports and extracts are available.

## Surgery Recovery and Reform reporting

The Surgery Recovery Reform (SRR) program funds public hospitals to perform additional planned surgery, which can be performed at the public hospital, or under a SRR contract with a private hospital or day procedure centre. Only planned surgery activity will be performed under the SRR.

**SRR activity at the public hospital – Funding Arrangement B**

Report Funding Arrangement code B Elective Surgery Blitz when the SRR activity occurs at the public hospital. Public hospitals can report SRR activity at any time where that activity is performed at the public hospital.

**SRR activity occurs under contract – Program Identifier 13**

Where SRR activity is between two public health services, both must report as a regular contract with the addition of Program Identifier code 13 Elective Surgery Blitz. SRR activity can occur at any time as arranged.

When SRR activity is arranged by a public health service and provided at a private hospital or DPC, both sites must report as a regular contract with the addition of Program Identifier code 13 Elective Surgery Blitz. SRR activity can occur at any time as arranged.

Updated SRR reporting guidelines will soon be published on the HDSS website (and will replace the reporting guidelines for public patients treated in private hospitals).

## Uploading Files to the MFT Portal

Due to the high number of submission files that are incorrectly uploaded into the MFT portal, Health Services are reminded that data files must be renamed to PRS2 and any file name extension (such as .xmt or .txt) must be deleted in the renaming process.

VAED submission files must also be uploaded into the site HOME directory not the sub-folders (BACKUP/PICKUP/SENT). Failing to rename the file to PRS2 and removing any filename extension and/or uploading the file into the wrong folder, will result in the file being ignored by the MFT data file collection process and eventually deleted without being processed.

Please ensure you download and review the edit report returned after each file submission to ensure that the data submitted has been accepted.

# Victorian Integrated Non-Admitted Health Minimum Data Set (VINAH MDS)

## Corrections/Updates to the VINAH MDS manual 2023-24

### Section 3 – data elements

#### Contact Medicare Suffix

|  |  |
| --- | --- |
| **Definition** | First three characters of a patient’s given name (as it appears on the person’s Medicare card). |
| **Reported by** | Complex Care (FCP)  ~~Home Based Dialysis~~  Hospital Admission Risk Program  Palliative Care  Palliative Care Consultancy  Post Acute Care  Residential In-Reach  Specialist Clinics (Outpatients)  Subacute Ambulatory Care Services  Transition Care Program  Victorian Artificial Limb Program  Victorian HIV and Sexual Health Services (VHS)  Victorian Respiratory Support Service |
| **Reporting guide** | If Medicare is unavailable or the patient is not eligible for a Medicare number, leave the Medicare number blank (not zero-filled) and enter the appropriate suffix: |

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Medicare Suffix** | **Descriptor** | **Account Class** |
|  | C-U | Card unavailable/Not applicable | All except JP, ME, MF, XX |
|  | N-E | Not eligible for Medicare | ME, MF, XX |
|  | P-N | Prisoner | JP |

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|  | **Ineligible patients**  Must be reported with a Medicare Suffix of 'N-E' where Account Class = ‘ME’, ‘MF’ or 'XX'. May also be reported where Account Class = ‘CL’, ‘PI’, ‘PO’, ‘PS’, ‘SS’, ‘TA’, or ‘WC’. Also refer to Section 2: concepts and derived items, subheading ‘Medicare eligibility status’. |

### Section 9 - codeset

#### Contact Campus Code

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Data Element Name** | Code Set Identifier | Code Set Type | Code | Descriptor | Reportable Requirements | Change |
| Contact Campus Code | HL70115 | Code Set | 2440 | Latrobe Regional ~~Hospital~~ Health | Reportable as of 01/07/2019 | Update |

#### Contact Provider Code

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Data Element Name** | Code Set Identifier | Code Set Type | Code | Descriptor | Reportable Requirements | Change |
| Contact Provider Code | 990012 | Code Set | 505 | Latrobe Regional ~~Hospital~~ Health | Reportable as of 01/07/2019 | Update |

#### Episode Campus Code

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Data Element Name** | Code Set Identifier | Code Set Type | Code | Descriptor | Reportable Requirements | Change |
| Episode Campus Code | HL70115 | Code Set | 2440 | Latrobe Regional ~~Hospital~~ Health | Reportable as of 01/07/2019 | Update |

#### Local Identifier Assigning Authority

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Data Element Name** | Code Set Identifier | Code Set Type | Code | Descriptor | Reportable Requirements | Change |
| Local Identifier Assigning Authority | HL70300 | Code Set | 244 | Latrobe Regional ~~Hospital~~ Health | Reportable as of 01/07/2019 | Update |

#### Organisation Identifier

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Data Element Name** | Code Set Identifier | Code Set Type | Code | Descriptor | Reportable Requirements | Change |
| Organisation Identifier | HL70362 | Code Set | LRH | Latrobe Regional ~~Hospital~~ Health | Reportable as of 01/07/2019 | Update |

## VINAH 18 test environment

HealthCollect Portal at [Healthcollect Portal](https://www.healthcollect.vic.gov.au/) <https://www.healthcollect.vic.gov.au>.

VINAH18 test environment is now in sync with VINAH live.

|  |  |
| --- | --- |
| Start date for VINAH version 18 | 1 July 2023 |
| Start date for new data elements and additions to codesets | 1 July 2023 |
| End date for ceased codes | 1 July 2023 |

## Service event derivation rules

The department plans to review the service event derivation rules this financial year but has not confirmed timelines as yet. Once the review is complete, health services will be notified via the HDSS Bulletin.

Should the review result in a change to the service event derivation rules the NWAU reports will be updated to reflect any changes (for example to multi-disciplinary case conferences where the patient is not present and/or contacts where the carer/family act on behalf of the patient when the patient is not present).

Health services are asked not to send emails to the HDSS Helpdesk about the service event derivation rules review, as we have no further information to provide.

Contacts

The Data Collections unit manages several Victorian health data collections including:

* Victorian Admitted Episodes Dataset (VAED)
* Victorian Emergency Minimum Dataset (VEMD)
* Elective Surgery Information System (ESIS)
* Agency Information Management System (AIMS)
* Victorian Integrated Non-Admitted Health Minimum Dataset (VINAH)

The HDSS Bulletin is produced at intervals to provide:

* answers to common questions recently directed to the HDSS help desk
* communication regarding the implementation of revisions to data collection specifications, including notification of amendments to specified data collection reference tables
* feedback on selected data quality studies undertaken
* information on upcoming events

**Website**

[HDSS website](https://www.health.vic.gov.au/data-reporting/health-data-standards-and-systems) <https://www.health.vic.gov.au/data-reporting/health-data-standards-and-systems>

**HDSS help desk**

Enquiries regarding data collections and requests for standard reconciliation reports

[Email HDSS help desk](mailto:HDSS.Helpdesk@health.vic.gov.au) <HDSS.helpdesk@health.vic.gov.au>

**Other Victorian health data requests**

[VAHI Data Request Hub](https://vahi.freshdesk.com/support/home) < https://vahi.freshdesk.com/support/home>

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