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| HDSS Bulletin |
| Issue 281: 10 December 2024 |
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# Global Updates

## Victorian Mapping for NWAU 2024-25

The Victorian ‘Mapping for NWAU’ document has been updated for 2024-25 and published on the [HDSS website](https://www.health.vic.gov.au/data-reporting/national-funding-model-implementation-resources) <https://www.health.vic.gov.au/data-reporting/national-funding-model-implementation-resources>. The service event derivation rules for 2024-25 are still outstanding - when the final version is available health services will be notified via the HDSS Bulletin.

## Postcode – locality reference file

A review of the Postcode – locality reference file has clarified that the Department of Health is only permitted to share this file with Victorian health services for non-commercial use, for the purpose of reporting and submitting data to the department’s acute data collections, including VAED, VEMD, ESIS, VINAH MDS and VPDC.

The Postcode – locality reference file will soon be removed from the HDSS website. Health services using this file to validate data submitted to the department’s acute data collections will need to liaise with their vendors so that the health service can upload the file into their system.

To request a copy of the Postcode – locality reference file, Victorian health services can email the HDSS help desk <HDSS.helpdesk@health.vic.gov.au>.

# Agency Information Management System (AIMS)

## AIMS COVID19 Daily Capacity and Occupancy Register (DCOR) data collection

The requirement to report data to the AIMS COVID19 Daily Capacity and Occupancy Register (DCOR) is ongoing, with submission of data required for each day at campus level.

DCOR data for the preceding 7 days (Mondays to Sundays) must be submitted by 1pm on the following Monday. System-generated reminder emails are sent just after 1pm each Monday to campuses that have not completed DCOR reporting for any day in the preceding 14 days only. These system-generated non-compliance emails are sent to the HealthCollect portal user whose login ID was used most recently to open a DCOR webform.

However, as in previous years, the system-generated reminder emails will be suspended over the festive week:

* System-generated non-compliance emails will be sent as usual on Monday 23 December 2024 and will list dates for which reporting is incomplete in the period from 9 to 22 December 2024 inclusive
* System-generated non-compliance emails will then be suspended until Monday 6 January 2025
* System-generated non-compliance emails will be reinstated on Monday 6 January 2025 and will identify incomplete reporting from 23 December 2024 to Sunday 5 January 2025 only
* DCOR data submissions for Monday 23 December 2024 to Sunday 5 January 2025 inclusive must be completed by 1pm on Monday 6 January 2025

Notwithstanding the suspension of the system-generated non-compliance emails for DCOR, it remains the responsibility of each health service to complete DCOR data submissions.

##  AIMS data collection due dates and reminders

With the exception of the AIMS DCOR noted above, completion of AIMS data collections continues to be required by the due date published in the [AIMS manual](https://www.health.vic.gov.au/data-reporting/agency-information-management-system-aims) < https://www.health.vic.gov.au/data-reporting/agency-information-management-system-aims >.

System-generated emails to remind health services that data submission is due will be sent over the festive season according to usual arrangements, ie on the first day after the close of the period of data to be reported. For example, for monthly reporting of data for December 2024, ‘data due’ reminder emails will be sent on 1 January 2025, listing the usual due date for that data collection.

## AIMS S12 Self-delivered Non-admitted Services – HEN and TPN rows

Health service campuses that provide Home Enteral Nutrition (HEN) and/or Total Parenteral Nutrition (TPN) data report active episodes for these services using the AIMS S12 Self-delivered Non-admitted Services webform and may have noted the data entry rows for HEN and/or TPN were removed from the webform recently. This was due to an inadvertent error while making another change. Those rows have now been reinstated. Campuses that have not reported their HEN and/or TPN activity are asked to please do so now, including for previous months. We apologise for this error, and the inconvenience caused.

## AIMS S10 Acute Non-Admitted Clinic Activity

A recent review of AIMS S10 data shows several campuses are not reporting any activity, some for multiple years, to clinics registered in the Non-Admitted Clinic Management System (NACMS).

Health services are asked to review their S10 form and close any clinics in the NACMS that are no longer providing services, in order to remove those clinic rows from the AIMS S10 form.

To find the NACMS link, hover the cursor over AIMS in the row beneath the blue HealthCollect banner, then select Non-Admitted Clinic Management System. If that option does not display when hovering over AIMS, the user has not been assigned NACMS access. That can be requested by selecting NACMS – Register Clinics in the [HealthCollect Portal User Request Form](https://forms.office.com/Pages/ResponsePage.aspx?id=H2DgwKwPnESciKEExOufKII_2IfNHexFkH_EAj2AB_tUNzE3UEZWTlpPNlc0WUhaMERaMEw1SjRDSSQlQCN0PWcu) <https://forms.office.com/Pages/ResponsePage.aspx?id=H2DgwKwPnESciKEExOufKII\_2IfNHexFkH\_EAj2AB\_tUNzE3UEZWTlpPNlc0WUhaMERaMEw1SjRDSSQlQCN0PWcu >.

Questions about this should be emailed to the HDSS HelpDesk <hdss.helpdesk@health.vic.gov.au>.

## Completion of AIMS S10, S11, S11A and S12 forms

Health services in scope for activity-based funding in the non-admitted stream have been advised that from 2025-26, aggregate non-admitted data submitted via AIMS will not be used for calculating health service activity against NWAU target (Policy and Funding Guidelines 2024-25, Section 10).

From 1 July 2025, health services submitting patient level non-admitted data to the VINAH MDS and/or the Non-admitted Data Collection (NADC) will not be required to complete the AIMS S10, S11, S11A and/or S12 if they have submitted patient level data for the reporting month.

# Elective Surgery Information System (ESIS)

## Reminder to assign a specific IP code if available

Please ensure a specific Intended Procedure code is assigned when available. The department reports nationally against these codes. A recent review of the use of the non-specific Intended Procedure code 888 Other identified it is being reported when specific codes exist. Some services are assigning IP888 for more than 25% of episodes. Examples of specific IP codes incorrectly reported as IP888 include:

IP004 Cystoscopy

IP005 Haemorrhoidectomy

IP012 Tonsillectomy (with or without adenoidectomy)

IP045 Circumcision

IP080 Hysteroscopy, dilatation and curettage

IP084 Large loop excision of the transformation zone cervix (LLETZ)

IP094 Microlaryngoscopy

IP107 Osteotomy

# Victorian Emergency Minimum Dataset (VEMD)

## VEMD daily submissions during the festive season

The department is aware that staff leave between Christmas and New Year will have an impact on maintaining daily VEMD reporting. Therefore, compliance will be relaxed in the period between 24 December and 3 January.

Health services that are unable to report data between Christmas and New Year must ensure that your VEMD data is up to date by 6 January 2025.

# Victorian Integrated Non-Admitted Health Minimum Data Set (VINAH MDS)

## VINAH 19 test environment

When submitting test extracts via the [Healthcollect Portal](Healthcollect%20Portal) at <https://www.healthcollect.vic.gov.au>, please be aware that the VINAH19 test environment is now in sync with the VINAH19 production environment.

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| Start date for VINAH version 19 | 1 July 2024 |
| Start date for new data elements and additions to codesets | 1 July 2024 |
| End date for ceased codes | 1 July 2024 |

## Service Event Derivation rules 2024-25

Please be advised that the Data Collections Unit (DCU) is unable to respond to individual enquiries regarding **Service Event Derivation Rules** changes, as work to update the service event derivation rules is not undertaken by the DCU. Work is progressing to review and update the service event derivation rules for 2024-25 and DCU will provide **updates via the HDSS Bulletin** as they become available.

## Additions/Updates to the VINAH MDS manual 2024-25

### Section 9 – code set

#### Contact Campus Code

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Data Element Name** | **Code Set Identifier** | **Code Set Type** | **Code** | **Descriptor** | **Change** |
| Contact Campus Code | HL70115 | Code Set | 10714A | ~~South East Palliative Care Ltd~~ Palliative Care South East | Update |
| Contact Campus Code | HL70115 | Code Set | ~~10714A~~ 10756 | Your Community Health | Update |

#### Contact Provider Code

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Data Element Name** | **Code Set Identifier** | **Code Set Type** | **Code** | **Descriptor** | **Change** |
| Contact Provider | 990012 | Code Set | 1650 | Albury Wodonga Health - Albury | Add |
| Contact Provider | 990012 | Code Set | 10714A | ~~South East Palliative Care Ltd~~ Palliative Care South East | Update |

#### Episode Campus Code

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Data Element Name** | **Code Set Identifier** | **Code Set Type** | **Code** | **Descriptor** | **Change** |
| Episode Campus Code | HL70115 | Code Set | 10714A | ~~South East Palliative Care Ltd~~ Palliative Care South East | Update |

#### Organisation Identifier

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Data Element Name** | **Code Set Identifier** | **Code Set Type** | **Code** | **Descriptor** | **Change** |
| Organisation Identifier | HL70362 | Code Set | SEPC | ~~South East Palliative Care Ltd~~ Palliative Care South East | Update |

Contacts

The Data Collections unit manages several Victorian health data collections including:

* Victorian Admitted Episodes Dataset (VAED)
* Victorian Emergency Minimum Dataset (VEMD)
* Elective Surgery Information System (ESIS)
* Agency Information Management System (AIMS)
* Victorian Integrated Non-Admitted Health Minimum Dataset (VINAH)

The HDSS Bulletin is produced at intervals to provide:

* answers to common questions recently directed to the HDSS help desk
* communication regarding the implementation of revisions to data collection specifications, including notification of amendments to specified data collection reference tables
* feedback on selected data quality studies undertaken
* information on upcoming events

**Website**

[HDSS website](https://www.health.vic.gov.au/data-reporting/health-data-standards-and-systems) <https://www.health.vic.gov.au/data-reporting/health-data-standards-and-systems>

**HDSS help desk**

Enquiries regarding data collections and requests for standard reconciliation reports email

HDSS help desk <HDSS.helpdesk@health.vic.gov.au>

**Other Victorian health data requests**

[VAHI Data Request Hub](https://vahi.freshdesk.com/support/home) < https://vahi.freshdesk.com/support/home>

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