|  |  |  |  |
| --- | --- | --- | --- |
| Fridge Identification | Hospital Name | Month | Year |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Daily maintenance** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **13** | **14** | **15** | **16** | **17** | **18** | **19** | **20** | **21** | **22** | **23** | **24** | **25** | **26** | **27** | **28** | **29** | **30** | **31** |
| Record Temperature  Range 2-6°C internal thermometer |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Digital Display |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Check temperature recording chart. Document reasons for any spikes or deviations |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Initials of staff member performing check |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Check fridge for blood to be returned to pathology provider |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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| **Weekly maintenance** | **1** | **2** | **3** | **4** | **5** |  |
| Change temperature chart |  |  |  |  |  | Weekly: remove old temperature chart and annotate both old and new chart with initials, hospital name, date & time. Replace with new chart aligned to correct day and time. Account for any spikes by writing on old chart. |

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| --- | --- | --- | --- |
| **Monthly maintenance** | **Date** | **Pass (√ )Fail (X )** | **Initials** |
| Alarm back-up battery |  |  |  |
| \*High Alarm activation (set at 5.5°C) |  |  |  |
| \*Low alarm activation (set at 2.5°C) |  |  |  |
| Cleaning of internal surfaces and door seals |  |  |  |
| **Test all alarms** |  |  |  |
| Audible |  |  |  |
| Visible |  |  |  |
| Power Loss |  |  |  |
| Remote Alarm |  |  |  |

\*AS3864.2-2012 recommends that this test is performed 6 monthly