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| HDSS Bulletin |
| Issue 222: 17 June 2019 |

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# Global update

## Circulars

The following private hospital circulars have been released since the publication of HDSS Bulletin 221.

| PHI circular | Subject |
| --- | --- |
| 28/19 | Version 1.15.0.2 Check-It 2 Released |
| 29/19 | Hospital Declaration and Second-Tier Updates |
| 30/19 | Hospital Declaration and Second-Tier Updates |
| 31/19 | Second-Tier Transitional Arrangements: Extended Eligibility |
| 32/19 | Hospital Declaration and Second-Tier Updates |
| 33/19 | Release of final 2019-20 Data Specifications for HCP, HCP1, GT-Dental and PHDB data collections |
| 34/19 | Private Health Insurance (Data Provision) Amendment Rules 2019 and Private Health Insurance (Health Insurance Business) Amendment Rules 2019 |
| 35/19 | Updates to the Prostheses List: Guide to Listing and Setting Benefits for Prostheses |

Use the following link to access [PHI circulars 2019](http://www.health.gov.au/internet/main/publishing.nsf/Content/health-phicirculars2019-index1)

<http://www.health.gov.au/internet/main/publishing.nsf/Content/health-phicirculars2019-index1>

No hospital circulars have been released since the publication of HDSS Bulletin 222. [Hospital circulars](Hospital%20circulars) <https://www2.health.vic.gov.au/about/news-and-events/hospitalcirculars>

## Managed File Transfer (MFT) server update

Sites reporting to VAED, VEMD and ESIS should note the following changes resulting from operating system security updates applied to the MFT server:

* Report files in the PICKUP folder will now be archived after 60 days if not downloaded within this time.
* Report files located in the BACKUP folder after initial download, will now be archived after seven days. Please contact HDSS help desk if copies of older report files are required within the current financial year.
* Copies of submitted data files in the SENT folder will now be archived after 7 days.

# Elective Surgery Information System (ESIS)

## ESIS manual for 2019–20

The ESIS manual for 2019–20 will be available shortly on the HDSS website.

# Victorian Admitted Episodes Dataset (VAED)

## Reminder regarding reporting episodes of care to the VAED

All Victorian public and private hospitals and registered day procedure centres are reminded that only episodes meeting a Criterion for Admission in the current *Victorian Admitted Episodes Dataset: Criteria for Reporting* document may be reported to the VAED. This document and accompanying procedure code lists are available on the HDSS website at: [HDSS VAED](HDSS%20VAED) <https://www2.health.vic.gov.au/hospitals-and-health-services/data-reporting/health-data-standards-systems/data-collections/vaed>

For data reporting, episodes of care not meeting any of these criteria are classified as non-admitted patient episodes and must not be reported to the VAED.

**Consultation type interventions**

In 2018–19, 142 codes which represent consultation type interventions were removed from the Not Automatically Qualified for Admission List (NAQAL). These consultation type interventions should be reported as non-admitted activity. Same-day episodes without any other procedure code from the Automatically Admitted Procedure List (AAPL) or NAQAL (under special circumstances) cannot be reported to the VAED.

# Victorian Emergency Minimum Dataset (VEMD)

## Correction to specifications for revisions to the VEMD for 1 July 2019

A correction has been made to *Table 3: Service type and applicable data items* in *Attachment 1: Service type and data items*. The Referred By field has been corrected to mandatory for Service Type 2 - Telehealth.

Table 3: Service type and applicable data items

| **VEMD 2019-20 data item** | **Service Type 1-General Emergency Presentation** | **Service Type 2-Teleheatlh** |
| --- | --- | --- |
| Referred By | M | ~~N~~ M |

## VEMD Editor for 2019–20

The VEMD Editor edition 24 v1.0.0 for 2019–20 is available on the HDSS website.

This will be the final update and release of the VEMD Editor to the HDSS website. HDSS will cease support of the access database VEMD Editor solution beyond the 2019–20 release. Health services should consider generating their own internal error reports for 2020-21 and beyond.

## VEMD manual for 2019–20

The VEMD manual for 2019–20 is available on the HDSS website. Please note this year the VEMD manual has been released as one document, instead of six separate documents.

## End of year consolidation date for VEMD 2018–19

Any corrections to 2018–19 data must be submitted before final consolidation of the VEMD on 26 July 2019.

# Agency Information Management System (AIMS)

## Release of AIMS A2 Specialised Services Indicators form – June 2019

The AIMS A2 Specialised Services Indicators form has been released on the HealthCollect portal under the AIMS tab.

The A2 form is an annual survey of specialised services operating in hospitals in June of each year. Data submitted last year has been pre-loaded on to the form. Hospitals are to review the specialist services submitted last year, amend as necessary for specialist services currently operating in June 2019 and submit forms to the department by 30 June 2019. Thank you to the health services that have already submitted the form.

Further information on completing the A2 form is available in the [2018-19 AIMS Manual](https://www2.health.vic.gov.au/about/publications/policiesandguidelines/aims-manual-2018-19) <https://www2.health.vic.gov.au/about/publications/policiesandguidelines/aims-manual-2018-19 >

## Final dates for 2018–19 data submission

Final dates for submission of data on AIMS forms for the 2018–19 collection cycle are shown below. Please review and finalise your 2018–19 data before the final submission date. The AIMS year-to-date reports located under the Reports tab provide a view of data submitted for each collection.

Final submission dates for AIMS forms for 2018–19

| Collection | Form code | Final submission date |
| --- | --- | --- |
| **Monthly collections** |  |  |
| Admitted Patients Aggregate Collection | S1A | 23 August 2019 |
| Public Hospital Beds | A3 | 23 August 2019 |
| Acute Non-Admitted Clinic Activity | S10 | 23 August 2019 |
| Sub-Acute Non-Admitted Activity | S11 | 23 August 2019 |
| Self-delivered Non-admitted Services | S12 | 23 August 2019 |
| Urgent Care Centre | UCC | 23 August 2019 |
| Radiotherapy Non-Admitted Services | S8 | 23 August 2019 |
| Sub-Acute Access Indicators | SAAI | 23 August 2019 |
| Aged Persons Mental Health Residential Aged Care Services | S5\_115 | 16 September 2019 |
| Generic Residential Aged Care Services | S5\_129 | 16 September 2019 |
| **Quarterly collections** |  |  |
| Early Years Services Non-Admitted Patient Services | S2\_118 | 23 August 2019 |
| Residential Aged Care Services Quality Indicators | PSRACS | 23 August 2019 |
| Palliative Care Consultancy Program | PCCP | 23 August 2019 |
| Victorian Nurse Endoscopy Collaborative | VNEC | 23 August 2019 |
| **Annual collections** |  |  |
| Specialised Services Indicators | A2 | 23 August 2019 |
| Aged Persons Mental Health Residential Aged Care Services Resident’s Demographic Details | S5\_115D | 16 September 2019 |
| Generic Residential Aged Care Services Resident’s Demographic Details | S5\_129D | 16 September 2019 |

# Contact details

The Data Collections unit manages several Victorian health data collections including:

* Victorian Admitted Episodes Dataset (VAED)
* Victorian Emergency Minimum Dataset (VEMD)
* Elective Surgery Information System (ESIS)
* Agency Information Management System (AIMS)
* Victorian Integrated Non-Admitted Health Minimum Dataset (VINAH)
* F1 data collections (technical support)

The HDSS Bulletin is produced at intervals to provide:

* answers to common questions recently directed to the HDSS help desk
* communication regarding the implementation of revisions to data collection specifications, including notification of amendments to specified data collection reference tables
* feedback on selected data quality studies undertaken
* information on upcoming events

| **HDSS website** | [HDSS website](https://www2.health.vic.gov.au/hospitals-and-health-services/data-reporting/health-data-standards-systems) |
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| **HDSS help desk (including standard reconciliation report requests)** |  |
| Telephone | (03) 9096 8595 |
| Email | [HDSS.helpdesk@dhhs.vic.gov.au](mailto:HDSS.helpdesk@dhhs.vic.gov.au) |
|  |  |
| **Other data requests** |  |
| Email | [Hosdata.frontdesk@vahi.vic.gov.au](mailto:Hosdata.frontdesk@vahi.vic.gov.au) |

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